

Job Title: Occupational -Therapist

Location: NAA Diagnostic Care Centre - Dummar, Damascus

Salary: Competitive

Job Type: Permanent

Job Duration: 3 months probation and following acceptance, a long term contract

Responsible to: Clinic Manager.

Responsible for: Establishing and delivering an occupational therapy service for NAA patients

Job Profile

They work with people of all ages to help them overcome the effects of disability caused by physical or psychological illness, ageing or accident. Occupational therapists aim to help people who face everyday challenges due to mental, physical or social disabilities. They help these people to engage in purposeful activities or occupations to promote, regain or maintain independent function, health and well-being. They work with children and adults of all ages, whose difficulties have been present since birth, or the result of an accident, illness, ageing or lifestyle.

Occupational therapists devise treatment programmes to increase their clients' ability to carry out activities or occupations independently, and with more confidence. Treatment programmes vary greatly according to individual needs and may involve environmental modifications or special equipment. Occupational therapists review treatment periodically, evaluate progress and modify the treatment as appropriate.

Main Duties and Responsibilities

- ✓ Advise on specialist equipment to assist with daily activities.
- ✓ Develop a rehabilitation program to help re-build lost skills and restore lost confidence.
- ✓ Advise on home and workplace environmental modifications, such as adaptations for wheelchair access.
- ✓ Teach anxiety management techniques.
- ✓ Assist people to return to work.
- ✓ Coach people with learning difficulties or poor social skills, e.g. in handling money and social interaction.
- ✓ Mentor people on how to control their own behavior.
- ✓ Liaise with a wide variety of other professionals, such as doctors, physiotherapists, social workers, equipment suppliers and architects, as well as patients' families, drivers and employers.
- ✓ Write reports and attend multidisciplinary case meetings to plan and review ongoing treatment.
- ✓ Organize support and rehabilitation groups for drivers and clients.
- ✓ Manage a caseload, prioritizing needs, and completing administrative tasks such as patient and budgetary records.

Personal Specifications

Knowledge and Qualification

- ✓ Recognized and accredited Occupational Therapy degree

Experience

- ✓ At least five years post-graduate experience working or training within a recognized occupational therapy program.

Skills/Abilities

- ✓ Excellent communication skills.
- ✓ Excellent command of Arabic and English (written, orally).
- ✓ Ability to work in a team - regularly liaising with other professionals, such as doctors, nurses, physiotherapists, teachers and drivers.
- ✓ Initiative, patience, sensitivity and tact.
- ✓ Excellent organizational and administrative skills.
- ✓ The ability to be firm, encouraging and empathetic.
- ✓ An appreciation of psychological, cultural and social factors which influence their clients.
- ✓ The ability to establish a rapport with patients and their families.
- ✓ An interest in working closely with people to enable them to lead full and satisfying lives as independently as possible.
- ✓ A genuine concern for the wellbeing and health of patients.